

Teesta University, Ranpur

Lecture Outline/Schedule **_Sample Copy**

B. Sc. Ag. (Hons.) Level - 1 Semester - 1 (January-June 2024)

COURSE CODE AND COURSE TITLE:

Lesson No.	Topics to be Discussed
1	Orientation and introduction about the course
Chapter 1:	Extension Organisations
2	Concept of organisation and extension organisation, features of an extension organisation
3	Types of organisations related to agricultural development in Bangladesh, major functions of DAE, DLS and DoF
4	Categories of personnel in an extension organisation along with their duties and responsibilities setting suitable examples
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Chapter 2:	Management Functions in Organisations
6	Concept of administration, management and supervision; management functions
7	Elements of organisational management
8	Management problems in an extension organisation
Chapter 3:	Human Resource Development
9	Meaning and different techniques of human resource development
10	Meaning, importance and types of training
11	Methods of identification of training needs
	1st QUIZZ

Chapter 4:	Decision-making Process in Extension Organisations
12	Concept and steps of decision-making
13	Factors affecting the decision-making process at organisational level
14	Constraints faced by the extension personnel in making decisions at different levels
Chapter 5:	Extension Programme Planning
15	Concept of programme and extension programme planning and its importance
16	Principles of extension programme planning
17	Steps of extension programme planning
	1st Class Test
Chapter 6:	Monitoring and Evaluation of Extension Programmes
18	Meaning and importance of monitoring and evaluation
19	Types of evaluation, difference between monitoring and evaluation
20	Principles and steps of evaluation of extension programmes
Chapter 7:	Rural Women in Agriculture
21	Role of rural women in agricultural development
22	Situation of rural women in Bangladesh
23	Needs of rural women, involvement of women in the decision-making process in rural households
24	Concept of empowerment, strategies suggested for empowering rural women, mechanisms of empowering rural women at household level
25	Programmes for rural women for their income generation
	2ND QUIZZ

Chapter 8:	Rural Youth
26.	Concept of youth and rural youth, characteristics and needs of youth
27	Situation of rural youth in Bangladesh, roles of youth in rural development
28	Youth programmes in Bangladesh: achievement and problems, 4H Club
Chapter 9:	Landlessness in Rural Areas
29	Concept of landless; types, causes and consequences of landlessness; socioeconomic condition of landless farm households
30	Agricultural and non-agricultural programmes for improving the socioeconomic condition of landless farmers
	2nd Class Test
31	Review and overall discussions about the course
32	Home Assignment: The concerned Course-Teacher will give an assignment to the students on a specific topic

Suggested Reading

DAE. 1999. *Agricultural Extension Manual*. Revised edition, Department of Agricultural Extension, Dhaka.

Dahama, O.P. and O.P. Bhatnagar. 1985. *Education and Communication for Development*. 2nd ed. New Delhi: Oxford & IBH Publishing Co. Pvt. Ltd.

De, D. and B. Jirli. 2010. *A Handbook of Extension Education*. India: Agrobios.

Dubey, V.K. and I. Bishnoi. 2008. *Extension Education and Communication*. New Delhi: New Age International Publishers.

- FAO. 1995. Expert Consultation on Extension Rural Youth Programmes and Sustainable Development. Food and Agriculture Organisation, Rome, Italy.
- Hasanullah, M. 1995. *Managing Extension Services*. Dhaka: University Press Ltd.
- Jalihal, K.A. and V. Veerabhadraiah. 2007. *Fundamentals of Extension Education and Management in Extension*. New Delhi: Concept Publishing Company.
- Kashem, M. A. 2023. *Fundamentals of Extension Education*. 2nd edn. Mymensingh: Fulkuri Printing Press.
- Kashem, M. A. 2023. *Communication and Diffusion of Agricultural Innovations*. Mymensingh: Fulkuri Printing Press.
- Kashem, M.A. 2004. *Fundamentals of Extension Education*. Mymensingh: Lima Printing Press.
- Kumar, B. and B.S. Hansra. 2000. *Extension Education for Human Resource Development*. New Delhi: Concept Publishing Company.
- Murugan M.S. 2004. *Management Principles and Practices*. New Delhi: New Age International publishers.
- Ray, G.L. 2006. *Extension Communication and Management*. 6th ed. Kolkata: Naya Prokash.
- Rogers, E.M. 2003. *Diffusion of Innovations*. 5th ed. New York: The Free Press.
- Samanta, R.K. (ed.). 1990. *Development Communication for Agriculture*. New Delhi: B.R. Publishing Corporation.
- Supre, S.V. 1997. *An Introduction to Extension Education*. 2nd ed. New Delhi: Oxford & IBH Publishing Co. Pvt. Ltd.
- Swanson, B.E. (ed.). 1984. *Agricultural Extension: A Reference Manual*. 2nd ed. Rome: FAO.
- Swanson, B.E. and R. Rajalahti. 2010. *Strengthening Agricultural Extension and Advisory Systems*. Washington, D.C.: The World Bank.
- van den Ban, A.W. and H.S. Hawkins. 1996. *Agricultural Extension*. 2nd ed. London: Blackwell Science Ltd.